

UČNI NAČRT PREDMETA / COURSE SYLLABUS

Predmet: Menedžment v izobraževanju
Course title: Management in education

Študijski program in stopnja Study programme and level	Študijska smer Study field	Letnik Academic year	Semester Semester
Socialni menedžment, prva	Program nima smeri.	Drugi	Četrti
Social management, first	The programme has no field.	Second	Fourth

Vrsta predmeta / Course type

Izbirni/Optional

Univerzitetna koda predmeta / University course code:

Predavanja Lectures	Seminar Seminar	Vaje Tutorial	Klinične vaje work	Druge oblike študija	Samost. delo Individ. work	ECTS
30	/	45	/	/	105	6

Nosilec predmeta / Lecturer:

Prof. dr. Matej Makarovič

**Jeziki /
Languages:**

**Predavanja /
Lectures:** Slovensko / Slovenian
Vaje / Tutorial: Slovensko / Slovenian

Pogoji za vključitev v delo oz. za opravljanje študijskih obveznosti:

Vpis v 2. letnik študija.

Prerequisites:

Enrolment in the 2nd year of the study programme.

Vsebina:

Content (Syllabus outline):

- Pojem in posebnosti menedžmenta v izobraževanju.
- Participativni model menedžmenta. Značilnosti (vključevanje zaposlenih v oblikovanje šolske podobe).
- Razvijanje zaupanja; teamska organiziranost; strokovnost in participacija).
- Omejitve in težave participativnega menedžmenta.
- Organizacijski in politični razlogi decentralizacije; kaj je šolsko zasnovano programiranje; karakteristike šolsko zasnovanega programiranja; pojem kreativne šole in razvojne kulture.
- Pojem vizije šole; načela načrtovanja šolske vizije; operativna struktura in področja načrtovanja šolske vizije.
- Definicija, značilnosti, razlike in povezanost vizije in razvojnih načrtov šole.
- Splošna narava, nameni in uporabnost razvojnih načrtov-
- Analiza etap razvojnih načrtov (ocena-audit, definicija- redefinicija, izdelava razvojnega načrta in zagotavljanje pogojev (financiranje), uresničevanje; spremljanje, evalvacija, poročanje.

- Concept and peculiarities of management in education.
- Participatory management model. Features (employee involvement in shaping the image of the school).
- Development of trust; of team organization; professionalism and participation).
- Limitations and problems participatory management.
- Organizational and political reasons decentralization; what is school-based programming; characteristics of school-based programming; creative concept and development of the school culture.
- The concept of vision schools; principles for designing school vision; operational structure and scope of planning school vision.
- Definition, characteristics, differences and coherence of vision and development plans of the school.
- The general nature, purpose and applicability of development načrtov-
- Analysis of the stages of the development plans (ocena- audit, definicija- redefinition, making the development plan and to ensure conditions (funding), exercise, monitoring, evaluation, reporting.

Temeljni literatura in viri / Readings:

Sindhu, I. S. 2012. Educational Administration and Management. Pearson India

Resman, M.(2005): Zakaj razvijanje timov in timske kulture na šoli. Sodobna pedagogika, št. 3, str. 80-96.

Resman, M. (2004): Ravnatelj, vodenje in šolski svetovalni delavec. Vodenje v vzgoji in izobraževanju, 2004, 2, str. 7-22.

Tomlinson, Harry (2004). Educational Management. Taylor & Francis.

Cilji in kompetence:

- splošna znanja s področja menedžmenta (vodenje, upravljanje, ravnanje z ljudmi, odnos z okoljem, vodenje in upravljanje materialnih virov in drugo), ki so potrebna za vodenje izobraževalnih organizacij;
- vpogled v dinamiko organizacije;
- usposobljenost za delo na področju izobraževanja in za prevzemanje vodstvenih funkcij v izobraževalnih organizacijah.

Objectives and competences:

- general knowledge of management (management, administration, management of human resources, relationship with the environment, operation and management of material resources, etc.) that are necessary for the management of educational institutions;
- insight into the dynamics of the organization;
- Ability to work in the field of education and to assume managerial functions in educational institutions.

Predvideni študijski rezultati:

Študent/študentka osvoji/zna:

- ☑ znanja s področja splošnega menedžmenta in posebnosti menedžmenta v izobraževanju,
- ☑ prenesti teoretična spoznanja v prakso,
- ☑ povezati teorijo in prakso uvajanja in obvladovanja sprememb,
- ☑ razumeti politično, socialno, ekonomsko in tehnološko okolje, v katerem delujejo vzgojno-izobraževalne ustanove v Sloveniji in v tujini,
- ☑ učinkovito načrtovati osebni in strokovni razvoj ter razvoj vzgojno-izobraževalne organizacije,
- ☑ razumeti in uporabiti ustrezne metode raziskovanja na področju menedžmenta v izobraževanju.

Intended learning outcomes:

Student is able to:

- knowledge of general management and peculiarities of management in education
- transfer of theoretical knowledge into practice,
- connect theory and practice of introducing and managing change,
- understand political, social, economic and technological environment in which educational institutions operate in Slovenia and abroad,
- effectively plan personal and professional development and the development of educational establishments,
- understand and apply appropriate research methods in the field of management education.

Metode poučevanja in učenja:**Learning and teaching methods:**

- Predavanja z aktivno udeležbo študentov (razlaga, diskusija, vprašanja, primeri, reševanje problemov);
- Seminarske vaje (refleksija izkušenj, projektno delo, timsko delo, metode kritičnega mišljenja, diskusija, sporočanje povratne informacije, socialne igre);
- Eksperimentalne vaje, ki temeljijo na izkušenskem, sodelovalnem in problemskem učenju (samostojnoučenje, diskusija, razlaga, opazovanje, timsko delo, študija primera, metode kritičnega branja in pisanja, igra vlog, sodelovalno učenje, portfolijo, evalvacija, samoocenjevanje);
- Individualne in skupinske konsultacije (diskusija, dodatna razlaga, obravnava specifičnih vprašanj);

- Lectures with active participation of students (explanation, discussion, questions, examples, problem solving);
- Tutorials (reflection of experience, project work, team work, critical thinking, discussion, feedback, social games);
- Experiments based on experiential, collaborative and problem-based learning (self learning, discussion, interpretation, observation, teamwork, case study methods of critical reading and writing, role playing, cooperative learning, portfolio, evaluation, self-assessment);
- Individual and group consultations (discussion, additional explanation, specific questions);

Delež (v %) /

Načini ocenjevanja:

Weight (in %) **Assessment:**

Način (pisni izpit, ustno izpraševanje, naloge, projekt):	Delež (v %) / Weight (in %)	Type (examination, oral, coursework, project):
Pisni/ustni izpiti	45%	Written / oral exam
Seminarske vaje	25%	Seminar exercises
Eksperimentalne vaje	30%	Experimental exercises

Reference nosilca / Lecturer's references:

REK, Mateja, MAKAROVIC, Matej, ŠKABAR, Matjaž. (Un)certainty in the knowledge society. Comparative sociology, ISSN 1569-1322, 2015, vol. 14, iss. 5, str. 613-634, graf. prikazi, tabele. [COBISS.SI-ID 20543538],

MAKAROVIC, Matej, ŠUŠTERŠIČ, Janez, RONČEVIČ, Borut. Is Europe 2020 Set to Fail? : the cultural political economy of the EU grand strategies. European planning studies, ISSN 0965-4313, 2014,

vol. 22, iss. 3, str. 610-626, doi: 10.1080/09654313.2013.782387. [COBISS.SI-ID 1024575041]

RONČEVIČ, Borut, MAKAROVIC, Matej. Societal steering in theoretical perspective : social becoming as an analytical solution. Polish Sociological Review, ISSN 1231-1413, 2011, vol. 176, no. 4, str. 461-472. [COBISS.SI-ID 1024337217]

GOLOB, Tea, MACUR, Mirna, MAKAROVIC, Matej. Concepts of global and local in higher education : the case of the School of Advanced Social Studies in Nova Gorica. V: MIKLAVIC, Klemen (ur.). Paths to internationalisation : higher education policies, trends and strategies in Europe and Slovenia. Ljubljana: CMEPIUS, Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes, 2011, str. 144-161. [COBISS.SI-ID 1024326977]

GOLOB, Tea, KRISTOVIC, Sebastjan, MAKAROVIC, Matej. European transnational social fields and identifications : the significance of transnational participation and structured positions in the individual and national context. European Journal of Science and Theology, ISSN 1841-0464, oct. 2014, vol. 10, no. 5, str. 1-20. [COBISS.SI-ID 1024634689]